**To:**

**From:**

**Re:** Request to attend the third Biannual Equity Summit at Skyline College 2020

**Date:**

I would like to attend the Equity Summit at Skyline College, which will be held in in San Bruno, California on November 6, 2020. This biannual conference features 13 of the nation’s leading scholars, thought experts, and activists in the areas of educational equity and cultural fluency.

Engagement in this program teaches participants foundational principles and strategies that enhance the teaching and learning experience for students. The Equity Summit also offers participants an opportunity to network with over 500 educators from throughout the state of California. Attending this experience would help provide me with some theoretical frameworks, approaches, and resources around how to be a more equity minded and culturally responsive educator.

Sincerely,